CCUF Management Group Meeting Minutes

February 22, 2022

# Attendees:

* \*Brian Wood - Google
* \*Kwangwoo Lee – HP
* \*Lachlan Turner - Lightship
* \*Michael Vogel ‑ atsec
* \*Miguel Bañón ‑ Consultant
* \*Mike Grimm ‑ Microsoft
* Petra Manche – Cisco
* \*Shantel Powell NIAP (CCDB Liaison)
* \*Matt Downey NIAP (Guest)

(\*) In attendance

# Agenda:

## CCUF MG Election 2022

**Actions:**

* CCUF MG need to decide on a date. (Defer to next meeting)
* ~~PM to put the timescale for elections in agenda.~~
* CCDB is in active discussion to decide the CCDB Spring meeting dates, but nothing has been decided yet (Candidates: week of 11 April 2022 or week of 16 May 2022)
* CCUF MG will decide the dates in a next CCUF MG March call.

**Report:**

* Election due April/May. Date will be dependent on CCUF Workshop date.
* Timeline
  + **Announcement of Vote & additional voting procedures** – a minimum of 6 weeks before vote
  + **Candidate nominations open for 1 week (Wed – Tues)** – 2 weeks before vote
  + **Membership frozen** – 2 weeks before vote on a Tuesday
  + **Candidate Campaigning for 1 week (Wed – Tues)** – 1 week before vote
  + **Voting for 1 week (Wed – Tues)**
  + **Result announced by vote counters (Wed)** – day after vote closes
  + **New CCUF MG and previous MG meet to transition assignments** – during week after election.
* Vote Counters
  + Initial announcement requests for volunteers for 3 vote counters
  + Can not be standing for election
  + Can not be from the same organization as a candidate
  + MG will providing the voting to the vote counters including the list of eligible entities. 1 week before vote

For the CCUF MG Elections these are the possible dates

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Event** | **Apr 5-12** | **Apr 13 - 19** | **Apr 20 - 26** | **Apr 27 – May 3** | **May 4 - 10** | **May 11 - 17** | **May 18 - 24** | **May 25 - 31** |
| **Announcement** | **Feb 22** | **Mar 1** | **Mar 8** | **Mar 15** | **Mar 22** | **Mar 29** | **Apr 5** | **Apr 12** |
| **Nominations** | Mar 23 -29 | Mar 30 – Apr 5 | Apr 6 - 12 | Apr 13 - 19 | Apr 20 - 26 | Apr 27 – May 3 | May 4 - 10 | May 11 - 17 |
| **Member freeze** | Mar 22 | Mar 29 | Apr 5 | Apr 12 | Apr 19 | Apr 26 | May 3 | May 10 |
| **Campaigning** | Mar 30 – Apr 4 | Apr 6 - 12 | Apr 13 - 19 | Apr 20 - 26 | Apr 27 – May 3 | May 4 - 10 | May 11 - 17 | May 18 - 24 |
| **Vote** | **Apr 5-12** | **Apr 13 - 19** | **Apr 20 - 26** | **Apr 27 – May 3** | **May 4 - 10** | **May 11 - 17** | **May 18 - 24** | **May 25 - 31** |
| **Results** | Apr 13 | Apr 20 | Apr 27 | May 4 | May 11 | May 18 | May 25 | Jun 1 |
| **MG meeting** | Week Apr 18 | Week Apr 25 | Week May 2 | Week May 9 | Week May 16 | Week May 23 | Week May 30 | Week Jun 6 |

Suggestion:

* + Schedule the election so the campaigning period was aligned to a CCUF workshop to provide a common place and time for candidates to present their views, and members to ask questions.  This will depend on knowing the CCDB meeting dates.

Dates to be aware of as some of the members likely to be on holiday during April 11 – 22

* Easter April 17 2022
* Passover April 15 – 23 2022
* Ramadan April 2 – May 1 2022

Conferences

* EU Cybersecurity Act – May 24 – 25 2022
* RSA USA – June 6 – 9 2022

## CCUF Workshops

* **CCUF Spring Workshop Virtual 2022**

**Actions:**

* No actions this month

**Report:**

* Waiting for a date for when CCDB will be meeting.

## External Conferences

* **ICCC 2022 – 15 – 17 Nov 2022, Toledo, Spain**

**Actions:**

**Report:**

* No actions this month
* **EU Cybersecurity Act – 24 -25 May 2022, Brussels, Belgium**

**Actions:**

* CCUF MG to ask if the organizers provide the both registration options “In person” and “Virtual”.

**Report:**

* Date of conference is now 24 – 25 May 2022
* Planning committee finalizing agenda.
* **RSA 2022 – 6 – 9 June, San Francisco, USA**

**Actions:**

* MG to announce the CCUF meeting

**Report:**

* RSA date is now 6-9 June 2022

## Communications/Outreach

* **Newsletter**

**Actions:**

* + PM/BW to start working on next issue.

**Report**:

* Work to start Jan.
* **Blogs/ CC External resources**

**Actions**:

* + KL to maintain the links and contents (more than 150)

**Report:**

* CCUF Calendar on OnlyOffice updated (01-20-2022)
* OnlyOffice wiki links updated.
* PM started to update calendar on ccusersforum.org
* **Linked In “Common Criteria Professionals”**

**Actions:**

**Report:**

* Ongoing.
* [**CCUF website**](http://ccusersforum.org) **and** [**CC Portal**](https://www.commoncriteriaportal.org/CCUF/) **updates  
  Actions:**

**Report:**

* BW posting extended SFRs repo in github
* **Membership calls**

**Actions:**

* ~~PM Send out message for January calls~~
* MG to share the meeting minutes

**Report:**

* Member (EMEAR + US) call held January 5 2022
* KL has a bi-weekly Asia call

## Liaisons

* **CCDB: (NIAP)  
  Actions:**

**Report:**

* + iTC process presented, CCDB requested additions and changes. CCDB will vote in near future. Vote could be at the meeting.
  + CCDB is in active discussion to decide the CCDB Spring meeting dates, but nothing has been decided yet (Candidates: week of 11 April 2022 or week of 16 May 2022)
* **ISO (Kwangwoo Lee)**  
  **Actions:**
  + KL to prepare the Liaison report from CCUF to SC 27 WG 3

**Report:**

64 members to CCUF group

114 documents have been updated.

ISO Editorial manager is preparing the FDIS ballot for the ISO/IEC 15408, 18045.

11 Feb 2022: Roadmap for the maintenance of ISO/IEC 15408 and ISO/IEC 1804 (TR)

4-7 April 2022: SC 27 WG3 meeting (virtual – Zoom)

11-13 April 2022: SC 27 Plenary meeting (Virtual – Zoom)

## Conferences & Events with expected CCUF involvement

* CCUF Spring workshop 2022 TBC
* CCDB Meetings Spring 2022 TBC
* ISO Spring 2022 April 2022, Virtual
* **CCUF MG Elections 2022 April / May 2022**
* EU Cyber Security Act Conference 2022 May 24 - 25 2022, In Person
* RSA 2022 June 6 – 9 2022, In Person
* ICMC Sept 14 – 16 2022, In Person
* ISO Fall 2022 Oct 2022, TBC
* CCUF Fall workshop 2022 Nov 2022 TBC
* CCDB Meetings Fall 2022 Nov 2022 TBC
* ICCC Nov 15 – 17 2022, In Person

## Collaboration Tools

* **Only Office**

**Actions:**

* CCUF MG to look at OnlyOffice, space and github

**Report:**

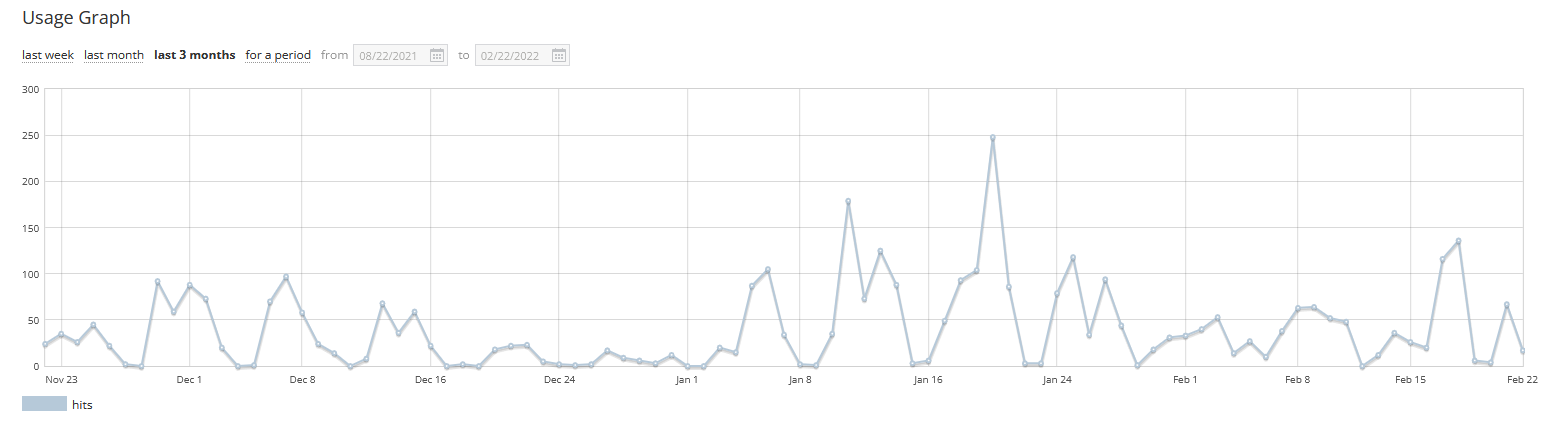
* Look at using Charter as first doc to github
* Look at wordpress on ccuserforum.org.

Management (members/storage/organization)

* + - Storage space used: **9.08 / 50**
    - Number of active users: **769/ 1000**
  + Risk: No notification of the fee of storage space due.

Backup schedule

PM Performed backup on **2022-02-22**

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* **Collaboration tool Report:**

Network iTC in progress of moving to github

Apps iTC posted cPP for public review

DSC and DBMS is starting to setup.

HCD iTC using github.

Waiting on feedback from users who are using the tools.

Ongoing work is being handled by the [Team Tools WG](https://ccusersforum.onlyoffice.com/products/projects/tasks.aspx?prjID=598898#sortBy=title&sortOrder=ascending). (Brian Wood). Real work is on GitHub at [iTC wg tools](https://github.com/itc-wgtools) repository.

Encourage iTC/TCs to move to method on github.

* **Any Other Business**

Network iTC have comments from CCMB on the Supporting Document v2.2.

Next Meeting time:

* Next call CCUF Planning March 22 2022 8 PT 9 CT, 11 ET, 4pm UK, 5pm Europe, midnight Korea