CCUF Management Group Meeting Minutes

January 20, 2022

# Attendees:

* \*Brian Wood - Google
* Kwangwoo Lee – HP
* \*Lachlan Turner - Lightship
* \*Michael Vogel ‑ atsec
* Miguel Bañón ‑ Consultant
* \*Mike Grimm ‑ Microsoft
* \*Petra Manche – Cisco
* \*Shantel Powell NIAP (CCDB Liaison)
* \*Matt Downey NIAP (Guest)

(\*) In attendance

# Agenda:

## CCUF Charter

**Actions:**

* ~~Vote counters to announce the results~~
* PM To place the pdf of the latest version of the CCUF Charter in OnlyOffice.
* ~~PM to thank the vote counters~~

## Report:

* **CCUF Charter**

**Report:**

* Voting results: Total number of votes -  19

  Total  'Accept'   - 17

  Total  'Reject' -   1

  Total  'Abstain'  - 1

As per the **Principles and Rules** described in the *CCUF Charter*, a 2/3 majority of votes in favor of a change is required in order to modify the Principles and Rules. 17 out of 19 the motion has **PASSED**.

* Results announced on OnlyOffice.

## CCUF MG Election 2022

**Actions:**

* CCUF MG need to decide on a date.
* PM to put the timescale for elections in agenda.

**Report:**

* Election due April/May. Date will be dependent on CCUF Workshop date.
* Timeline
  + **Announcement of Vote & additional voting procedures** – a minimum of 6 weeks before vote
  + **Candidate nominations open for 1 week (Wed – Tues)** – 2 weeks before vote
  + **Membership frozen** – 2 weeks before vote on a Tuesday
  + **Candidate Campaigning for 1 week (Wed – Tues)** – 1 week before vote
  + **Voting for 1 week (Wed – Tues)**
  + **Result announced by vote counters (Wed)** – day after vote closes
  + **New CCUF MG and previous MG meet to transition assignments** – during week after election.
* Vote Counters
  + Initial announcement requests for volunteers for 3 vote counters
  + Can not be standing for election
  + Can not be from the same organization as a candidate
  + MG will providing the voting to the vote counters including the list of eligible entities. 1 week before vote

## CCUF Workshops

* **CCUF Spring Workshop Virtual 2022**

**Actions:**

* ~~.~~

**Report:**

* Waiting for a date for when CCDB will be meeting.

## External Conferences

* **ICCC 2022 – 15 – 17 Nov 2022, Toledo, Spain**

**Actions:**

**Report:**

* No actions this month
* **EU Cybersecurity Act – 24 -25 May 2022, Brussels, Belgium**

**Actions:**

**Report:**

* Date of conference is now 24 – 25 May 2022
* Planning committee finalizing agenda.
* **RSA 2022 – 6 – 9 June, San Francisco, USA**

**Actions:**

**Report:**

* RSA date is now 6-9 June 2022

## Communications/Outreach

* **Newsletter**
* **Actions:**   
  + PM/BW to start working on next issue.
* **Report**:
* Work to start Jan.
* **Blogs/ CC External resources**

**Actions**:

* **Report:**
* CCUF Calendar on OnlyOffice updated (01-20-2022)
* OnlyOffice wiki links updated.
* PM started to update calendar on ccusersforum.org
* **Linked In “Common Criteria Professionals”**

**Actions:**

**Report:**

Ongoing.

* [**CCUF website**](http://ccusersforum.org) **and** [**CCPortal**](https://www.commoncriteriaportal.org/CCUF/) **updates  
  Actions:**

**Report:**

* BW posting extended SFRs repo in github
* .
* **Membership calls**

**Actions:**

* ~~PM Send out message for January calls~~

**Report:**

* Member (EMEAR + US) call held January 5 2022
* KL has a bi-weekly Asia call

## Liaisons

* **CCDB: (NIAP)  
  Actions:**

**Report:**

* + iTC process presented, CCDB requested additions and changes. CCDB will vote in near future. Vote could be at the meeting.
* **ISO (Kwangwoo Lee)**  
  **Actions:**

**Report:**

WG formed to work on copyright

15408 and 18045 on hold due to copyright.

Provided concern over copyright. ISO reviewing.

64 members to CCUF group

## Conferences & Events with expected CCUF involvement

* CCUF Spring workshop 2022 TBC
* CCDB Meetings Spring 2022 TBC
* ISO Spring 2022 April 2022, Virtual
* **CCUF MG Elections 2022 April / May 2022**
* EU Cyber Security Act Conference 2022 May 24 - 25 2022, In Person
* RSA 2022 June 6 – 9 2022, In Person
* ICMC Sept 14 – 16 2022, In Person
* ISO Fall 2022 Oct 2022, TBC
* CCUF Fall workshop 2022 Nov 2022 TBC
* CCDB Meetings Fall 2022 Nov 2022 TBC
* ICCC Nov 15 – 17 2022, In Person

## Collaboration Tools

* **Only Office**

**Actions:**

CCUF MG to look at OnlyOffice, space and github

**Report:**

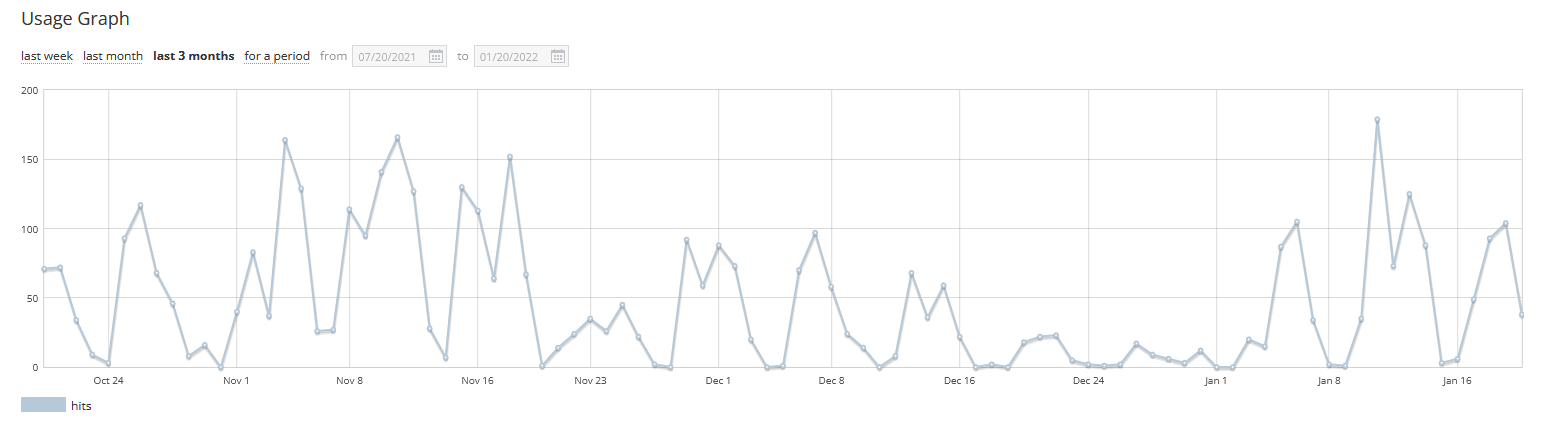
* Look at using Charter as first doc to github
* Look at wordpress on ccuserforum.org.

Management (members/storage/organization)

* + - Storage space used: **8.64 / 50**
    - Number of active users: **761/ 1000**
  + Risk: No notification of the fee of storage space due.

Backup schedule

PM Performed backup on **2022-01-20**

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* **Collaboration tool Report:**

Network iTC in progress of moving to github

Apps iTC posted cPP for public review

DSC and DBMS is starting to setup.

HCD iTC using github.

Waiting on feedback from users who are using the tools.

Ongoing work is being handled by the [Team Tools WG](https://ccusersforum.onlyoffice.com/products/projects/tasks.aspx?prjID=598898#sortBy=title&sortOrder=ascending). (Brian Wood). Real work is on GitHub at [iTC wg tools](https://github.com/itc-wgtools) repository.

Encourage iTC/TCs to move to method on github.

* **Any Other Business**
  + - Network iTC have comments from CCMB on the Supporting Document v2.2.

Next Meeting time:

* Next call CCUF Planning Feb 22 2022 8 PT 9 CT, 11 ET, 4pm UK, 5pm Europe, midnight Korea