CCUF Management Group Meeting Minutes

Sep 25, 2018

# Attendees:

* \*Fiona Pattinson ‑ Atsec
* \* Kwangwoo Lee ‑ HP
* \*Matt Keller ‑ Corsec
* \*Michael Vogel ‑ Huawei
* \*Miguel Bañón ‑ Epoche & Espri
* \*Mike Grimm ‑ Microsoft
* \*Petra Manche ‑ Cisco
* David Martin ‑ NCSC

(\*) In attendance

# Agenda:

**General**

A rough [plan for CCUF activities](https://ccusersforum.onlyoffice.com/products/files/doceditor.aspx?fileid=5836797) has been produced as a guideline. This can be reviewed and updated by the management team.

## **Communications/Outreach**

* **Newsletter**

Action: Petra/Fiona to create a draft newsletter for review by Management Committee **-** Report: The newsletter was produced, No comments received from the management team, and was published.

Action: Next newsletter in late November/Early December (After ICCC/Workshops).

* **Blogs/ CC External resources**

Report: Kwangwoo has produced a spreadsheet that provides CC related external resources.

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Action: Kwangwoo asks for comments from Management team (before the member calls) and then will post on a CCUF Blog. Also to create a "sticky" place (eg in a forum) so that the document can be easily updated. - ONGOING. Will be updated before the Workshop.

* **Liaisons**
  + **CCDB: (David Martin)  
    Report**DM was not in attendance
    - Status of Only Office
    - Causeway
    - CCDB to help remind NIAP to update the CC portal.
    - Would CCDB like to ask the CCUF any questions?
  + Matt has written to DM to ask about CCUF workshop with no response so far. DM has informed us about date/time of CCDB meeting.
  + MV: Is in the process of communicating CCUF question to CCDB.

**Actions:**

* **CCUF: DM** Needs a CCUF position on Causeway (UK is one year into a two year) period.) - Ongoing (Will be discussed on CCUF calls and workshop.) See Monday afternoon during the workshop.
  + - CCDB: to help remind NIAP to update the CC portal. (Talk at workshop directly with NIAP) (Old workshop dates, update the CCUF page)
    - CCDB: Would CCDB like to ask the CCUF any questions? - No reply as of today.

* + **ISO (Kwangwoo Lee)**  
    **Report:**   
    We have had confirmation from the ITTF that this liaison can be considered by WG3 in Norway.
  + Kwangwoo has prepared the presentation.  
    **Action:**Kwangwoo will represent the CCUF in WG3 in Norway, and prepare a brief presentation of the CCUF and its activities for WG 3 delegates.
  + **ICCC/ICMC** Program committees  
      
    **Report:**   
    ICCC is finalizing the program, discussion on weekend activity (A tour or Amsterdam/ trip to Delft.) Dinner preparations are going well.
  + Some changes to the program due to drop outs. A walking/cycling tour of Amsetrdam, Hotels are filling up fast.  
    **Action:**   
    None
* **Membership Calls**

**Report:**

These have been performed Two calls were held on September 11th (North America) September 13th for EU/Asia. KCCUF have a face to face meeting (in Korean).

The calls were well attended. PM /MK has produced summaries of the calls.

**Action:**   
MK to post summaries on OnlyOffice..

* [**CCUF website**](http://ccusersforum.org) **and** [**CCportal**](https://www.commoncriteriaportal.org/CCUF/) **updates**  
  **Report**:

CC Portal is missing several ICCC conferences.

Deleted all disabled accounts and one abandoned accounts with a large amount of email.

**Action:**

FP: Website has a broken link to the FAQ., Events page needs update, FAQ has been updated.

Ongoing: Work on cleaning up no-longer needed accounts.

## **October CCUF Workshop**

**Report:**

* + Management  
    Mgmt group met on September 4th.   
    Actions assigned are being progressed. Agenda/Schedule
    - Registration (currently standing at 98): Registration has closed.
    - [Schedule](https://ccusersforum.onlyoffice.com/products/files/doceditor.aspx?fileid=5862361):
    - CCDB Questions:   
      Note: CCDB have been asked if they would have questions to be answered by the CCUF. (MV is coordinating)
  + Good things: To post the schedule earlier helped people.

**Action: PM** to send to Bill Rutledge (ICCC organizer)

FP: To investigate flags for the CCDB/CCUF session. (Was it DM? Check with Alicia, ) KL can produce the flags.

PM: Ask for volunteers to help Present the work of the CCUF to the CCDB.

Update on Open Issues from last CCDB/CCUF session.

* **ICCC**
  + CCUF Presentation  
    Action: Fiona to prepare and send to CCUF-Mgmt for review by Mid September. (ongoing)
  + CCUF Booth / Bags: Invite newcomers, Provide stickers/pins etc.  
    Report: Mgmt group met on August 7th.
  + Action: FP to do her best for the booth.

## **Collaboration Tools**

* **Only Office**

**Report:**

Management (members/storage/organization)

* + - Storage space used: 4.18
    - Number of active users: 812

An Open Source version of Only office hosted on Google is available at [http://54.191.224.84](http://54.191.224.84/)

This does not have the same restrictions (1000 users and 5GB) and is being considered in mitigation of the restrictions on the SaaS solution.

**Action:**

* Ongoing: Review the Open Source self-hosted version and provide feedback
* Ongoing: Petra to investigate removing the email storage.
* **Unused forums / Projects  
  Report:** FP reviewed forums...Can we consider closing/pausing these?
  + [**Vendors discussion forum**](https://ccusersforum.onlyoffice.com/products/projects/messages.aspx?prjID=274894#sortBy=create_on&sortOrder=descending): 229 members. Last post : 2013 (keep)
  + [Supply Chain](https://ccusersforum.onlyoffice.com/products/projects/tasks.aspx?prjID=418795#sortBy=title&sortOrder=ascending&text=supply): (Keep)
  + [TC and cPP Lifecycle Feedback](https://ccusersforum.onlyoffice.com/products/projects/messages.aspx?prjID=318454#sortBy=create_on&sortOrder=descending&text=TC and): 34 members: Last post 2013

**Action**:   
FP to write to members and say the above three forums will be paused unless anyone has use for them. (Ongoing)

**Report:**

At least Vendors and Supply Chain want to keep the records.

Our [Wiki](https://ccusersforum.onlyoffice.com/products/community/modules/wiki/default.aspx): Is badly out of date and needs an update/delete

**Action:**

* Ongoing: All: Review and update/clean the Wiki
* **Future of the collaboration tool**

**Report:**

PM: Asked Brian Smithson to present at the Workshop.

FP: initiated a plan document to the Management committee . (Date: August 15th or before.): Done: https://ccusersforum.onlyoffice.com/products/files/doceditor.aspx?fileid=5770052

Is scheduled as a topic on the agenda for CCUF members for the CCUF calls and the CCUF workshop.

Will be discussed at the October workshop.

**Action:**

* + DM: the price of a Causeway license for >1000 users.
  + DM: DM to discuss with Bill Rutledge help financially (Temporary)?.
  + All: Can anyone else help financially (Temporary)?
  + All: Ongoing: Bring this forward in the CCUF general calls (Before October). By October we should have enough info to facilitate making a CCUF decision in October on progress.
* A**ny Other Business**
  + **None**

Next Meeting time:

* **Thursday: October 25, 17:00 PM (Amsterdam time):**
* **Tuesday November 27: 10:00 am CT/11 am ET 4pm UK, 5pm EU time,** Call details to be sent by Petra.