CCUF Management Group Meeting Minutes

Nov 27, 2018

# Attendees:

* \*Fiona Pattinson ‑ atsec
* \*Kwangwoo Lee ‑ HP
* \*Matt Keller ‑ Corsec
* \*Michael Vogel ‑ Huawei
* \*Miguel Bañón ‑ Epoche & Espri
* \*Mike Grimm ‑ Microsoft
* \*Petra Manche ‑ Cisco
* \*David Martin ‑ NCSC

(\*) In attendance

# Agenda:

## **General**

A rough [plan for CCUF activities](https://ccusersforum.onlyoffice.com/products/files/doceditor.aspx?fileid=5836797) has been produced as a guideline. This can be reviewed and updated by the management team.

## CCUF Workshop

**Report:**

* + Amsterdam
    - Open issues between CCDB questions as a result of the Amsterdam workshop: Action: MV, FP, DM to follow up and report at the next CCUF Management call.
    - Action: PM: Formal email/letter from CCUF to thank Bill Rutledge and feedback in regard to our workshop / ICCC
    - NIAP discussions about iTCs / TCs were good, good interesting sessions that engaged CCUF membership.
    - Suggestion about workshop spreading over the weekend. Permission to travel for 2 weeks can be difficult for many. Action: All: Consider this for the next workshops.
    - Schedule/Calendar to identify working sessions vs presentation sessions.
    - List the session leaders on the schedule/Calendar.
  + Rome (CCDB) - April 9-11, 2019
    - Offers to help with accommodation, coffee, etc: Action:MK Put out a call for support /Survey about how many folks want to attend. - 3 days? Location and dates.

## Communications/Outreach

* **Newsletter**

Action: Petra/Fiona to create a draft newsletter for review by Management Committee**.**

Action: PM: Put out a call for contributions  
Next newsletter in Mid/Late December (After ICCC/Workshops).

* **Blogs/ CC External resources**

Report: Kwangwoo has produced a spreadsheet that provides CC related external resources.

Action: ONGOING. Will be updated before the end of December.

* **Linked In**

Report: We decided (by email) to make better use of the existing Linked In group “CC Professionals”: MK - Also give the workshop news to the Linked In group

* [**CCUF website**](http://ccusersforum.org) **and** [**CCPortal**](https://www.commoncriteriaportal.org/CCUF/) **updates**  
  **Report**:

FP did a brief CCUF website update , Brian posted that.

CC Portal is missing several ICCC conferences. MK found them, listed them and provided the info to NIAP. This has been corrected by NIAP. **Action:**

Ongoing: Events page needs update.

* **Membership calls**

America and Europe/Asia. To be scheduled in week of January 14th. Need to develop an Agenda. MK will invite US/Canada scheme to the calls. KL to check for holidays in Asia.

## Liaisons

* + **CCDB: (David Martin)  
    Report**
    - Status of Only Office
    - Causeway
  + DM: has informed us about date/time of CCDB spring meeting.
  + DM: Causeway funding will likely come to an end at the end of ?????
  + MV: Is leading further CCUF action in regard to CCDB questions.
* **CCUF:** Probably will not be able to sustain funding for the Causeway solution.
  + **ISO (Kwangwoo Lee)**  
    **Report:**   
    A lot of interest about the project from CCUF members, 37 members. Wanting to review the next revision. (That should be available at the beginning of 2019)
  + Need SMEs for FDP\_ITT contribution.
  + Kwangwoo gave the presentation to WG3 in October.  
    **Action:**Kwangwoo will represent the CCUF in WG3 in Tel Aviv, and prepare the CCUF liasion statement .
  + Kwangwoo responsible for sending to ISO any comments from CCUF members.

## Conferences

* + **ICCC**   
     Report: Mgmt group met on August 7th.
  + **ICMC (Vancouver: May 14/17)  
    Report: (M Keller)**
    - Request from Bill Rutledge to use CCUF portal to market the conference in exchange for several benefits (A booth, Conference guide, ONE full conference pass.) **(Approved)**
    - **Fiona: Submit a “paper” for the CCUF presentation.**
  + **RSA (San Francisco: March 4-8)** 
    - CCUF activities - MG to organize CCUF activities at RSA

## Collaboration Tools

* **Only Office**

**Report:**

Management (members/storage/organization)

* + - Storage space used: **3.05 GB**
    - Number of active users: **731**

Backup schedule

FP Performed backup on **2018-11-16**

* **Future of the collaboration tool**

**Report:** Will be discussed at the next management meeting. Include as a topic in the next newsletter

* A**ny Other Business**
  + **None**

Next Meeting time:

* **Tuesday January 15: 10:00 am CT/11 am ET 4pm UK, 5pm EU time,** Call details to be sent by Petra.