CCUF Management Group Meeting Minutes

August 11, 2021

# Attendees:

* Brian Wood - Samsung
* \*Kwangwoo Lee – HP
* Lachlan Turner - Lightship
* \*Michael Vogel ‑ atsec
* Miguel Bañón ‑ Consultant
* \*Mike Grimm ‑ Microsoft
* \*Petra Manche – Cisco
* Michelle Brown NIAP (CCDB Liaison)
* Shantel Powell NIAP (CCDB Liaison)
* Matt Downey NIAP (Guest)

(\*) In attendance

# Agenda:

## CCUF Charter

**Actions:**

* ~~BW to send CCUF MG update to review.~~
* CCUF MG to put out to vote

## Report:

* **CCUF Charter**

**Report:**

* BW and the Tool Group have had discussions and a new draft format in ascii is being put together for discussion with CCUF MG. CCUF MG agreed to keep the current draft and make change to allow for online tools to be used for voting as well as email (Voting 2d and e).
* CCUF MG agreed to put to vote, including (Voting 2d and e)
* BW has posted full ascii version on github

## CCUF Workshops

* **CCUF Spring Workshop Virtual 2021 May 11 -12**

**Actions:**

* PM to post final recording.

**Report:**

* May 11 and 12 two half days based on EDT timing.
* Presentations and recordings uploaded
* **CCUF Fall Workshop Virtual 2021 TBC**

**Actions:**

* Send out survey.

**Report:**

* Will be virtual, Bill has been informed
* Need to confirm CCDB meeting dates.
* ICCC rejected presentations will be sent
* **ICCC 2021 - Virtual**

**Actions:**

**Report:**

* Virtual ICCC Oct 19 -20
* Agenda being finalised.
* **San Francisco (RSA): May 2021**

**Actions:**

**Report:**

RSA virtual this year. So no CCUF in person meeting.

## Communications/Outreach

* **Newsletter**
* **Actions:**   
  + ~~PM/BW to start working on next issue~~.
* **Report**:
* PM sent out the newsletter.
* **Blogs/ CC External resources**

**Actions**:

* + PM update calendar on www.ccusersforum.org
* **Report:**
* BW posted conference onlyoffice links
* Spreadsheet has been updated, and CCUF members users encouraged to contribute.
* CCUF Calendar on OnlyOffice updated (7-07-2021)
* **Linked In “Common Criteria Professionals”**

**Actions:**

**Report:**

Ongoing.

* [**CCUF website**](http://ccusersforum.org) **and** [**CCPortal**](https://www.commoncriteriaportal.org/CCUF/) **updates  
  Actions:**

**Report:**

* BW and Tools WG posted FAQs on iTCS on website
* .
* **Membership calls**

**Actions:**

~~PM to send out EMEAR minutes~~

MG to send out EMEAR minutes

**Report:**

* MG hosted North America call July 27
* PM hosted Europe call July 29 and sent out minutes
* KL has a bi-weekly Asia call

## Liaisons

* **CCDB: (NIAP)  
  Actions:**

**Report:**

* + NIAP iTC process next meeting waiting to be scheduled.
* **ISO (Kwangwoo Lee)**  
  **Actions:**

**Report:**

15408 and 18045 will be published before end of year

Provided concern over copyright. ISO reviewing.

New working group being setup between WG3 and connected vehicles devices.

64 members to CCUF group

## Conferences & Events with expected CCUF involvement

* ICMC (Hybrid) Sept 1 -3 2021
* ICCC 2021 (Virtual) Oct 19 -20 2021
* CCUF Fall Workshop TBD Q4 2021
* ISO Meeting TBD
* EU Cyber Security Act Conference March 15 - 16 2022

## Collaboration Tools

* **Only Office**

**Actions:**

CCUF MG to look at OnlyOffice, space and github

**Report:**

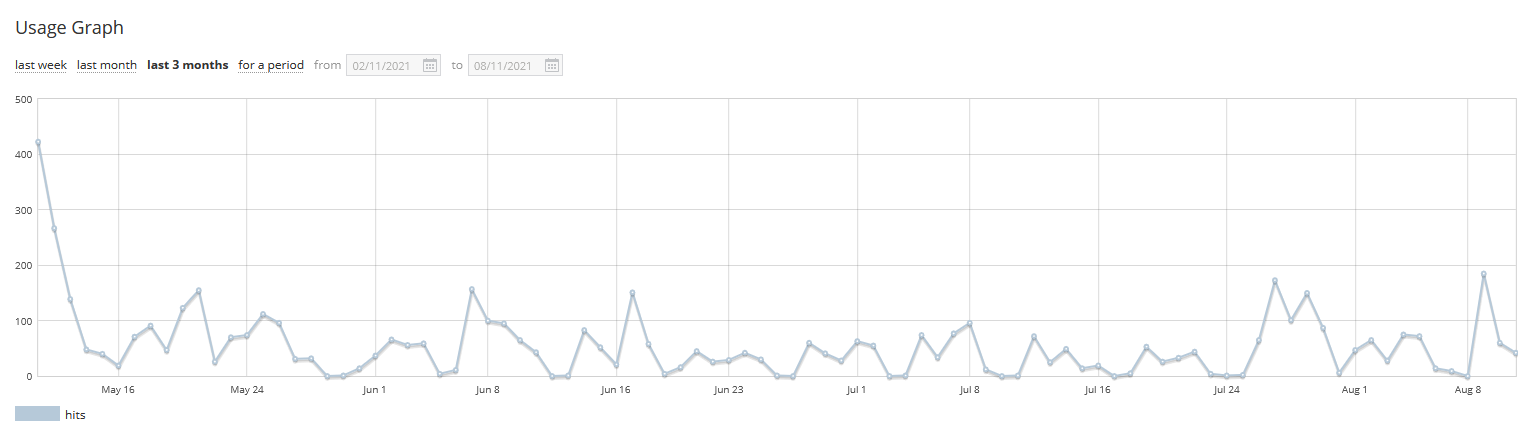
* Look at using Charter as first doc to github
* Look at wordpress on ccuserforum.org.

Management (members/storage/organization)

* + - Storage space used: **7.86 / 50**
    - Number of active users: **744/ 1000**
  + Risk: No notification of the fee of storage space due.

Backup schedule

PM Performed backup on **2021-08-11**

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* **Collaboration tool Report:**

Network iTC in progress of moving to github

Apps iTC posted cPP for public review

DSC and DBMS is starting to setup.

HCD iTC using github.

Waiting on feedback from users who are using the tools.

Ongoing work is being handled by the [Team Tools WG](https://ccusersforum.onlyoffice.com/products/projects/tasks.aspx?prjID=598898#sortBy=title&sortOrder=ascending). (Brian Wood). Real work is on GitHub at [iTC wg tools](https://github.com/itc-wgtools) repository.

Encourage iTC/TCs to move to method on github.

* **Any Other Business**

Next Meeting time:

* Next call Sept 2021 8 PT 9 CT, 11 ET, 4pm UK, 5pm Europe, 12am Korea