CCUF Management Group Meeting

July 26, 2018

# Attendees:

* \* Fiona Pattinson ‑ Atsec
* \* Kwangwoo Lee ‑ HP
* Matt Keller ‑ Corsec
* Michael Vogel ‑ Huawei
* Miguel Bañón ‑ Epoche & Espri
* \* Mike Grimm ‑ Microsoft
* \* Petra Manche ‑ Cisco
* \* David Martin ‑ NCSC

(\*) In attendance

# Minutes:

## **Communications/Outreach**

* **Newsletter**

Report: Action: Petra/Fiona to create a draft newsletter for review by Management Committee **-** Oustanding, To be done by next Mgmt Meeting (Week of August 20th)

* **Blogs**

Report: Action: Kwangwoo to introduce the ideas and co-operate with CCUF members, report a draft version with CCUF members. To be done by next Mgmt Meeting (Week of August 20th)

(Blogs should be placed on Only Office as the primary place, but may also be posted in other places such as Linked In, Facebook, WordPress etc.) Provide a one page Blog/Web Page that contains all CC related websites.

* **Liaisons**
  + **CCDB: (David Martin)**
    - Status of Only Office
    - Causeway: Needs a CCUF position (UK is one year into a two year period.)
    - CCDB to help remind NIAP to update the CC portal.
    - Would CCDB like to ask the CCUF any questions?
  + **ISO (Kwangwoo Lee)**  
    Report: Fiona sent ISO liaison application forms to Naruki/Krystyna in ISO: Kwangwoo to be bi-lateral liaison officer.
  + **ICCC/ICMC** Program committees  
    Report: No news
* **Membership Calls**  
  Report: Action: ALL to organise the calls. Calls to be during September

Asia: Kwangwoo has met with Korea already but needs to include other countries (India, China, Japan, etc.)

Europe: Petra and Michael V, and Miguel

North America: Fiona will reach out to US Mgmt committee members to organise North America call.

* [**CCUF website**](http://ccusersforum.org) **and** [**CCDB portal**](https://www.commoncriteriaportal.org/CCUF/) **updates**  
  Report: FP reminded NIAP to update the CC portal, but see above for CCDB liaison support in progressing this.

## **October CCUF Workshop**

* Management  
  Report: Mgmt group met on 7th July, Next call on August 7th.  
   Actions assigned are being progressed. Registration/Announcement for workshop is prepared, approved, and will be sent out by MG today. )
  + Agenda/Schedule
  + CCDB Questions:   
    MV is handling this:  
    Note: CCDB have been asked if they would have questions to be answered by the CCUF.
* **ICCC**
  + CCUF Presentation
  + CCUF Booth  
    Report: Mgmt group met on 7th July, Next call on August 7th.

## **Collaboration Tools**

* **Only Office**
  + Management (members/storage/organization)
    - Storage space used: 4.15 GB (5 GB is the maximum)
    - Number of active users: 837 / 1000  
      Report: Action: Ongoing: Petra to investigate removing the email storage.
* **Future**

Report**:** Action: Fiona initiate a plan document to the Management committee . (Date: August 15th or before.

* We can work on requirements and options, and the management committee can collaborate until October. )
* Make this a theme for the CCUF workshop.
  + - Can we ask Causeway the price of a license for >1000 users. (DM)
    - Ask for feedback from Networking and HCD trials? (Action: Ask Brian Smithson to present at the Workshop (PM)
    - Can Bill Rutledge help financially (Temporary)? Action: DM to discuss with Bill. Note: could be complicated for sustainability
    - Can anyone else help financially (Temporary)? Action: (All): Note: could be complicated for sustainability
    - Need Formal Decision around October. But will be hard to extend UK funding beyond.
    - Bring this forward in the CCUF general calls (Before October). By October we should have enough info to facilitate making a CCUF decision in October on progress.
  + Requirements
  + Causeway
  + Others

# Next Meeting time:

* **Thursday August XX, 11:00 AM Eastern:** Call details to be sent by Petra. Doodle for exact date/time (Petra M)