CCUF Management Group Meeting Minutes

October 21, 2020

# Attendees:

* \*Brian Wood - Samsung
* \*Kwangwoo Lee – HP
* Lachlan Turner - Lightship
* \*Michael Vogel ‑ atsec
* \*Miguel Bañón ‑ Consultant
* \*Mike Grimm ‑ Microsoft
* \*Petra Manche – Cisco
* \*Mary Baish NIAP (CCDB Liaison)

(\*) In attendance

# Agenda:

## CCUF Elections and Charter

**Actions:**

* + ~~BW to do final edit on charter before members review.~~
  + MG to look at the definition of the organization in the Charter, in particular individual consultants.
  + ~~MgtG – Review one final time~~

## Report:

* **CCUF MG Elections 2020**

**Report:**

* PM posted draft charter for review. So far BAE systems and IBM are objecting to the change in voting procedure.
* Future look at moving voting into TOR with same restrictions.
* Future look into automating voting process
* Have discussions at the workshop state focus on opinions on voting not background.

## CCUF Workshops

* **CCUF Fall Workshop Virtual 2020**

**Actions:**

* ~~BW ask members if there are topics they want via a survey.~~
* ~~PM to send MB link of previous recordings.~~
* All to provide ranking on presentations by 10/23
* Open registration

**Report:**

* Questions have been sent to MB.
* Bill has offered either one day the week before ICCC or 1 day after ICCC. He would like us to stick to 1 day.
* Looking at what to do with at workshop.
* **ICCC 2020**

**Actions:**

* PM presentations
* PM - Free ticket to be given out to small company, academics, consultants

**Report:**

* November 16-18 2020, Virtual
* Schedule released.
* Registration is open and cost for virtual conference (Oct 26 registration $480, reg fee $560)
* 3 days, 6 hours long. 13:00 -19:00 CET (07:00 – 14:00 Eastern)
* 52 presentations, there will be two keynotes (1 confirmed) and 2 plenary (CCDB & CCUF)
* CCRA meeting week before
* **San Francisco (RSA): May 2021**

**Actions:**

**Report:**

## Communications/Outreach

* **Newsletter**
* **Actions:**   
  + ~~PM/BW Ongoing: Next newsletter in Summer time-frame:~~
* **Report**:
* Newsletter went out July 28 2020
* **Blogs/ CC External resources**

**Actions**:

* **Report:**
* Spreadsheet has been updated, and CCUF members users encouraged to contribute.
* CCUF Calendar updated (08-10-2020)
* **Linked In “Common Criteria Professionals”**

**Actions:**

**Report:**

Ongoing.

* [**CCUF website**](http://ccusersforum.org) **and** [**CCPortal**](https://www.commoncriteriaportal.org/CCUF/) **updates  
  Actions:**

**Report:**

* BW creating and updating website, up and running by end of October
* FP has bought domain for 5 years.
* BW, KL, PM delegates on the domain. BW has fixed bugs and looking at setting up Wordpress site.
* Wordpress is free. GoDaddy allows for pre-configured setup including Wordpress.
* **Membership calls**

**Actions:**

* + ~~MG/LT/BW to provide minutes of call~~
  + ~~KL will set up a APAC call Sept 10 or 11~~

**Report:**

* North America call was on August 12th 2020
* European call was on Sept 9th 2020, only MV and PM turned up
* KL has a bi-weekly Asia call
* **Member Survey**

**Action**:

Announce members survey at workshop.

**Report:**

It is four years since we last performed [a member survey](https://ccusersforum.onlyoffice.com/products/files/doceditor.aspx?fileid=4296282). San Francisco meeting was supportive of repeating that.

## Liaisons

* **CCDB: (Mary Baish)  
  Actions:**

~~MB to draft report~~

CCUF MG to provide feedback on report by mid next week

**Report:**

* + Joint session 11/11/20
  + MB has requested topics and suggestion from CCDB
  + CCDB & CCMC meeting week before ICCC for 4 days
  + Formal report being presented to CCDB
* **ISO (Kwangwoo Lee)**  
  **Actions:**

**Report:**

Virtual meeting Sept 12-16 2020.

3 comments on 15408 Part 5 comments 1 accepted, 1 partial and 1 rejected

Recommendation FDIS 18045, 15408 to be published approx. end of 2021

Technical WG discussed CC in the cloud – prelim work items – 15408 in the cloud

No ISO meeting scheduled as yet

61 members to CCUF group

DIS documents posted and comments by next week.

ISO topic connected vehicle and lab CC crypto validation study period

15408 editors preparing text.

## Conferences & Events with expected CCUF involvement

* ISO Meeting (Virtual September 12-16 2020)
* ICMC (Virtual: September 21-24, 2020) New date and location
* CCUF Fall Workshop (Virtual , 19 2020) New date and location
* ICCC 2020 (Virtual November 16-18 2020) New date and location
* EU Cyber Security Act Conference (Brussels, Belgium December 2-3 2020)
* CCUF Spring Workshop (TBD 2021)
* RSA (May 17-21 2021 San Francisco)

## Collaboration Tools

* **Only Office**

**Actions:**

CCUF MG to look at OnlyOffice, space and github

BW to look at Team Tools applicable to CCUF

**Report:**

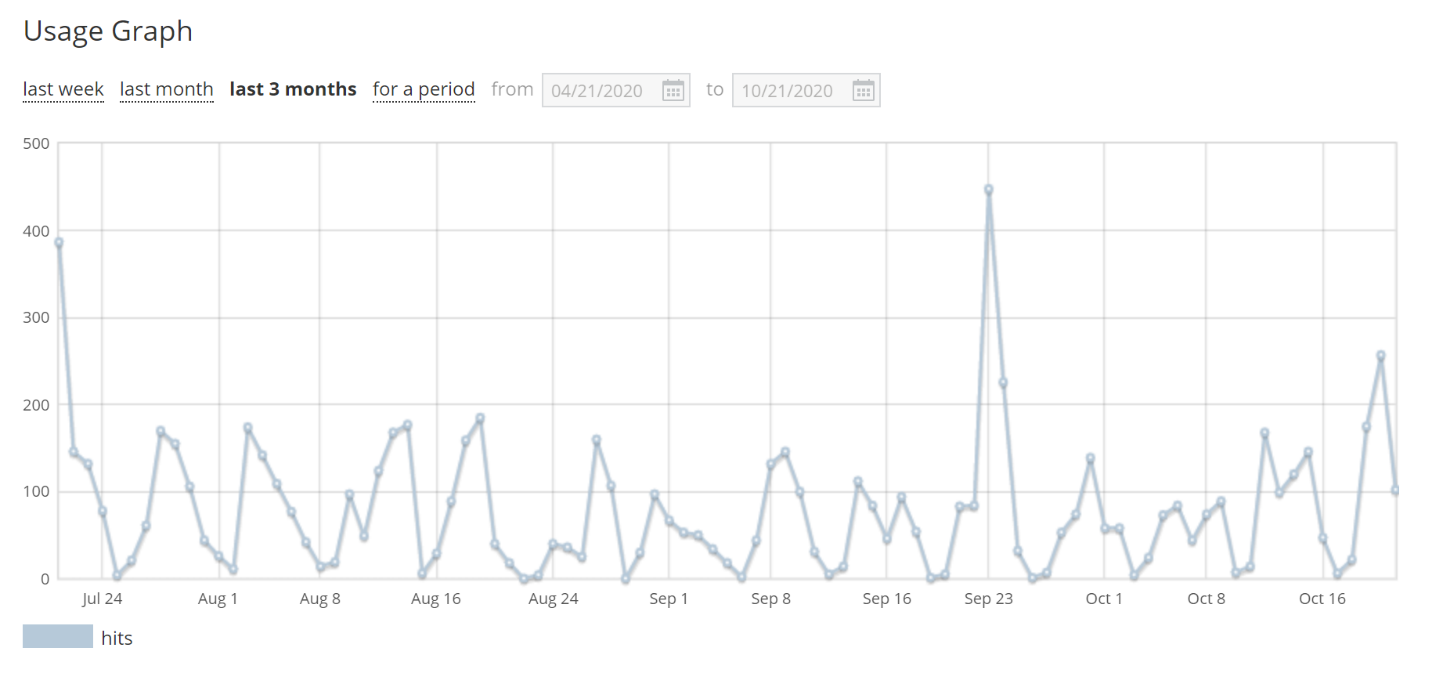
* Look at wordpress on ccuserforum.org.

Management (members/storage/organization)

* + - Storage space used: **5.24 / 50**
    - Number of active users: **671/ 1000**

Backup schedule

PM Performed backup on **2020-10-21**

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* **Collaboration tool Report:**

Has setup DSC and DBMS is starting to setup.

HCD iTC using github.

Waiting on feedback from users who are using the tools.

Ongoing work is being handled by the [Team Tools WG](https://ccusersforum.onlyoffice.com/products/projects/tasks.aspx?prjID=598898#sortBy=title&sortOrder=ascending). (Brian Wood). Real work is on GitHub at [iTC wg tools](https://github.com/itc-wgtools) repository.

Encourage iTC/Tcs to move to method on github.

* **Any Other Business**

Next Meeting time:

* 2020, November 10 7 PT 9 CT, 10 ET, 3pm UK, 4pm Europe, 11pm Korea
* 2020, December 16 7 PT 9 CT, 10 ET, 3pm UK, 4pm Europe, 11pm Korea